

AVC, Inc. Electronic Imaging Check List

Associated Visual Communications, Inc. 236 Walnut Ave. NE Canton, OH 44702-1251 Phone 330-452-4449 Fax 330-452-1494
Please extend us the courtesy of filling out this form completely to help us expedite the pre-press portion of your job.

Company Name _____ Date _____
 Agency Name _____
 Contact Person _____ Ph _____ Fax _____
 Originator/Artist _____ Ph _____ Fax _____
 Project/Promotion Name _____

1 Operating System Mac Windows

2 Media

Floppy Zip CD Jazz Syquest Bernoulli

E-mail for files **under 2mb** (our address...acorp@neo.rr.com)

FTP (our web address....www.avcprint.com) WAM!NET
Before using our FTP site you must call for an FTP address, user name, and password.

3 Applications

Freehand version ____ Photoshop version ____ Other _____

Illustrator version ____ Corel Draw version ____

Quark version ____ Pagemaker version ____ version ____

4 Final Documents

| File Name | Application | Version | # of Pages | # of Process Colors | # of Spot Colors | Document Size | Final Trim Size | % of Enlargement |
|-----------|-------------|---------|------------|---------------------|------------------|---------------|-----------------|------------------|
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

5 Art included for above documents

| File Name | TIFF | EPS | Application |
|-----------|------|-----|-------------|
| | | | |
| | | | |

6 Additional Art *please describe...*

| |
|--|
| |
| |

7 Printed copies of **FINAL** files w/color breakdown have been included. YES! NO

ALL FONTS have been included or converted to paths /outlines. YES! NO

ALL EPS and TIFF files used in documents have been included. YES! NO

All original art or transparencies have been included. YES! NO